

Technical Committee

Terms of Reference

The following Terms of Reference shall be reviewed and determined from every three years by the Triathlon Ireland Board in consultation with the Governance Committee.

Role

The Technical Committee’s purpose is to support the development of the sport in Ireland. The Committee is advisory in nature. Its duties are to:

* Prepare resolutions concerning amendments to TI Competition Rules for Board approval
* Advise on curriculum & examinations for the Triathlon Ireland Technical Official Programme
* Ensure implementation of a clear pathway for the development of Technical Officials into national and international event delegate roles working in tandem with the Event Staff Team
* Review impact of proposed international changes on conduct of competition and recommend rule changes for Board approval
* Advise the Triathlon Ireland Board and Staff Team on technical matters and respond to requests from the Triathlon Ireland Board
* Advise on providing Officials for Triathlon Ireland Sanctioned Events
* Promote the welfare and development of Officials;
* Advise specific quality assurance process for officiating at major and national events (including disciplinary procedures).
* Making recommendations to the Board about Technical Official Programme Budget, Strategic Plan and progress against Annual Operational Plan

Composition/Appointment

* The Committee should be composed of a minimum of 3 and a maximum of 5 members, and must include a gender balance, with at least two members of each gender wherever possible.
* The Board will select a Board Director as Chair for this Committee with appropriate technical and event expertise as per selection process outlined in Board TOR.
* All members must possess the appropriate skills, experience, and knowledge relevant to the Committee’s purpose. The Board will appoint members of this Committee with appropriate technical expertise
* At least one person and no more than two people appointed by the Board shall be independent of the Organisation and have appropriate governance and Board level expertise.
* New members of the Committee shall engage in an Induction Process involving the Chair

Powers/Authority

* The Committee will have full access to all information necessary to undertake its duties.
* The Committee has the power to obtain outside professional advice and, if necessary, to invite outsiders with relevant experience to attend meetings.
* Members of the Committee will serve for a maximum of two (2) terms of two (4) years. Should a vacancy arise on the Committee then the Board shall appoint a qualified person.
* The Committee shall make proposals or recommendations to the Board. The Board will consider recommendations and make a decision.

Reporting

* The Chair of the Committee will provide a report to the Board following each meeting.
* The Board’s Annual Report will include a section outlining the role and activities taken by the Committee to fulfil its actions during the year
* A summary of Committee meeting minutes should be available on the Triathlon Ireland website.

Procedures

* The Committee will report to the Board following each meeting through the minutes of the meeting being circulated as part of the Board pack.
* The Committee should meet at least quarterly ( 4 times a year) and engage via email and phone conferences where required. Otherwise, it shall regulate its own procedures.
* The Committee’s role is advisory rather than supervisory in nature.
* The Committee will receive formal executive support through the CEO (or nominated representative(s).