



PRESIDENT

JOB DESCRIPTION
2025

POSITION:

President

COMMITMENT:

4-8 hours per week (including Board and sub-committee meetings, performance reviews, and external representation)

TERM OF OFFICE:

Four years (with the option for re-election)

EXPENSES:

Reimbursed in line with Triathlon Ireland's Finance and Expense Policy

ROLE OVERVIEW:

Triathlon Ireland, one of Ireland's leading National Governing Bodies for the sport of triathlon, is inviting nominations for the position of President. This is a pivotal leadership role that offers a unique opportunity to drive the growth and success of triathlon in Ireland, positively impacting our communities and athletes at every level.

The President will work closely with the Board, CEO, and Senior Management to help shape the strategic direction of Triathlon Ireland, ensuring its long-term sustainability and success. This role involves representing the organisation in key external matters and providing leadership within the governance framework of the organisation.

KEY RESPONSIBILITIES

STRATEGIC LEADERSHIP

- Work with the Board to define and set the strategic direction of Triathlon Ireland, ensuring alignment with long-term goals.
- Lead the prioritisation of strategic initiatives and ensure these are understood, implemented, and effectively executed by the Executive team.
- Regularly assess the delivery of the strategy and ensure measurable outcomes are achieved.

GOVERNANCE AND OVERSIGHT

- Actively participate in Board meetings and facilitate discussions to ensure corporate governance standards are upheld.
- Lead the Board in evaluating organisational performance, ensuring compliance with governance policies, and safeguarding Triathlon Ireland's integrity.
- Monitor financial health, ensuring the organisation maintains robust financial systems and risk management practices.
- Ensure clear communication between the CEO, Senior Management, and the Board, helping to maintain transparency and informed decision-making.

BOARD LEADERSHIP AND SUPPORT

- Lead the recruitment, orientation, and development of Board members, promoting a culture of collaboration, accountability, and open discussion.
- Provide guidance on all proposals from the CEO and Senior Management, and ensure that the Board remains focused on strategic matters and risks.
- Act as Chair at all General Meetings, ensuring smooth and effective meetings that address key business matters.

EXTERNAL REPRESENTATION

- Represent Triathlon Ireland at a national and international level, engaging with members, sponsors, and governing bodies.
- Build and maintain relationships with key stakeholders across the sports, funding, and sponsorship sectors to enhance Triathlon Ireland's profile and growth.

FIDUCIARY DUTIES

- Serve in the best interests of Triathlon Ireland and its stakeholders, demonstrating honesty, integrity, and commitment to the values of the organisation.
- Provide leadership to ensure the Company's objectives are met and operations are carried out in accordance with best practices.
- Use personal and professional expertise to enhance Triathlon Ireland's performance, particularly within the President's portfolio of responsibility.
- Uphold the collective authority of the Board, fostering collaboration and balanced decision-making.

PERSONAL & BOARD OBLIGATIONS

PERSONAL RESPONSIBILITIES

- Comply with all legal obligations and the Company's Memorandum and Articles of Association.
- Actively engage in professional development to maintain informed and relevant contributions to Board discussions.
- Disclose any potential conflicts of interest and recuse oneself from decisions where there is a personal stake.
- Maintain alignment with Triathlon Ireland's values and foster a positive organisational culture.

BOARD RESPONSIBILITIES

- Safeguard the authority and collective responsibility of the Board, ensuring decisions are made transparently and with due consideration of risks and opportunities.
- Set the agenda for Board meetings, ensuring key strategic topics and governance requirements are prioritised.
- Support the CEO in delivering clear and comprehensive reports to the Board, facilitating timely and informed decision-making.

PERSON SPECIFICATION

The ideal candidate will possess:

EXPERIENCE

- Proven experience in a senior leadership or Board role, ideally within a comparable organisation (National Governing Body, Not-for-Profit, Corporate).
- A deep understanding of the sport of triathlon in Ireland, including its challenges and opportunities.
- A well-established network and strong relationships within the triathlon community, the broader Irish sports sector, and key stakeholders.

SKILLS & QUALITIES

- Strong strategic vision, with the ability to motivate and lead diverse teams towards achieving common goals.
- Exceptional communication, interpersonal, and negotiation skills, with the ability to build effective partnerships.
- A commitment to fostering diversity, equity, and inclusion within the organisation.
- Demonstrated alignment with Triathlon Ireland's values and a passion for the sport of triathlon.

ADDITIONAL INFORMATION

This role is voluntary, and the President is expected to dedicate approximately **4-8 hours per week**, including Board meetings, sub-committee engagements, and external representation duties. All reasonable expenses incurred during the fulfilment of these duties will be reimbursed in accordance with Triathlon Ireland's Finance and Expense Policy. Triathlon Ireland is committed to fostering a flexible and professional environment to ensure full participation from all Board members.