

Guide to the Event Sanctioning Process

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Become a member of Triathlon Ireland

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Once registered, make use of the resources and support available to you through the Event Organisation section of our website. Be sure to ask a member of the team if you need any help or advice: events@triathlonireland.com or 012741032

3

Login to your account and select race management and **Make a Race Request**, register the event including details of all races taking place.

4

Review and agree to the terms and conditions of sanctioning an event and pay the **Sanctioning Fee** per event

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You can take advantage of our **Online Race Entry System** to manage competitor entries, with a low 7% transaction fee

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You will be assigned with a **Technical Delegate** as early as possible in the planning process of your event. You will work with the Technical Delegate on completing the Event Management Plan

7

At least two months prior to the event, upload and submit your pre- race information including risk assessments, course maps and a copy of your **Event Management and Safety Plan**

8

Submit your race results to events@triathlonireland.com so competitors can claim their results

Online Race Entry System