Board of Directors' Meeting Six
Minutes
2nd October 2022
Venue: Sport Ireland Campus
Time: 10.15-13.30

Ref	Action	Actions Arising	Due Date
1	**Opening Remarks** Present: BOARD: Alan Ryan (AR), Bernard Hanratty (BH), Conor MacGuinness (CMG), Anna Deegan (AD), Mark Farquhar (MF), Maxine Strain (MS), David McNally (DMN). STAFF: Darren Coombes (DC), Linda O'Connor (LC), Roisin MacCarthy (RMC).		
2	**Apologies** BOARD: Emma Killian (EK), Darragh Rea (DR)		
3	**Declarations of Interest** There were no declarations of interest noted.		
4	**Approval of Minutes** Minutes of Meeting Five (both internal and public) were approved subject to minor amendments.		

5	**Matters Arising** The Board discussed the open items on the action items tracker which included the European Triathlon presidency and the Company risk register. There was a discussion on the Company's risk management, risk appetite and risk framework. Suggestions for improvement to the action items tracker were made.		
6	**Standing Updates**		
6.1	**Executive Report** The contents of the Executive report were discussed. There were further discussions on several items as follows: • Board PMR: A report would be compiled for the next Board meeting for discussion. • High Performance: An update was provided on current developments in the High Performance Department. • International Event: An update was provided. • Sponsorship: An update was provided. The directors discussed other items such as the cost of living crisis, club standards, National Series, Age Group racing and recent funding applications.		

6.2 6.3	**Safeguarding Report** The Directors were given an update on the safeguarding report. It was noted that the Junior Commission had recently been set up and was very welcome by the junior community and their parents. **Finance Report** LC provided the Board with an update on the August management accounts which were in a very similar position to last month. The internal target deficit was c.€159k similar to the last Board report. The directors discussed sponsorship income for the year. The Chair of the Audit & Risk Committee provided an update on the meeting that occurred the previous week. The 2023 Budget and membership fees were discussed.		
7	**Items for Discussion/Decision**		
7.1 7.2	**Club Regulation/Commercial Clubs** There was a discussion around commercial versus not for profit entities. It was decided to set out a 2 year time frame for review to have sufficient time to comprehensively look at the issue and research models in triathlon and other sports. **Board Attendance** It was highlighted that there were 2 Board meetings left in 2022 - in November and in December to discuss the budget. It was noted that Board attendance had to be published in the Annual Report. It was also pointed out that according to the Constitution, a director could be disqualified if he/she fails to attend three consecutive meetings or 60% of		

	meetings in a year unless the Directors determine otherwise.		
8	**AOCB** There was no AOCB to discuss. A time for the November Board Meeting which would be held on the same day as the Awards was discussed and agreed. The meeting concluded at 13:30.		

Total Time 3hr 15 mins

Board	**Board cont'd**	**Staff**
AR = Alan Ryan BH = Bernard Hanratty CMG = Conor MacGuinness EK = Emma Killian	MS = Maxine Strain DR = Darragh Rea MF = Mark Farquhar AD = Anna Deegan DMN = David McNally	DC = Darren Coombes LC = Linda O'Connor RMC = Roisin MacCarthy