



Triathlon Ireland Coaching Course Terms and Conditions

These terms and conditions apply to all Coaching Courses

Entry Requirements:

- Application is made via the online enrolment system through the course calendar on the TI website. Applicants must be in possession of a valid TI Membership (training licence).
- Applicant must be 18+ years of age.
- Applicants must have internet access for the duration of the course (unless otherwise stated).
- Applicants must be able to attend all course dates.
- For the Level 1 course applicants must have completed and received a certificate for a TRI Leader course.
- For the Level 2 course applicants must have completed and received a certificate for a Level 1 course or agreed an assimilation process with TI.

Payment:

- Payment must be made at time of booking through the online enrolment system.
- Credit or debit card payments are the only available payment method for individuals.
- Clubs can pay for club members via cheque or bank transfer.

Fees

A number of fees are included in the course costs. These include but are not limited to:

- Coach Developer (tutor) fee
- Venue and facility costs.
- Access to the World Triathlon Hub (level 1 & 2).

Additional Costs and Fees

The course fees paid are based on a candidate completing the course in the normal route, changes or amendments to an individual process can result in additional fees. A selection of these are detailed below.

- Re-registration (if qualification period expires, 12 months) €30
- Non-attendance of learning or assessment day €75-€150
- Non completion of online learning and/or assessment uploads prior to the end of the course. €25-€100
- Referral: If you are referred on the course you have the option to attend day 3 of another course and complete the assessment again free of charge or have a coach developer come to one of your own sessions at a charge of up to €150.

Course Applications

- Places are offered on a first come, first served basis to applicants. If a course is oversubscribed, you can request to be added to a waiting list.
- Closing date for Level 1/2 applications will be 21 days before the course start date, or when all available places are booked as applicants need to be added to the World Triathlon learning hub as a course group and complete the pre course reading and tasks.
- Closing date for Tri Leader applications will be 14 days before the course start date, or when all available places are booked.

Course Confirmation

- Confirmation will be emailed to you on completion of enrolment.
- Final Details regarding venue, timings, equipment required etc. will be emailed to you approximately 10 working days before commencement of the course.
- Please ensure that the email listed on your registration profile is correct.

Cancellation and Amendment charges

Courses are funded directly by attendees; it is not possible to offer a flexible approach to course attendance due to strict learner ratios. Our cancellation and refund policy is below

Level 1 & 2: Up to 28 days before course commences, a refund will be given less the following

- Administration fee: €20

Less than 28 days before course commences

- No refund or transfer to other course

Tri Leader: Up to 14 days before course commences, a refund will be given less the following

- Administration fee: €10

Less than 14 days before course commences

- No refund or transfer to other course

On commencement of the course

- All days must be attended and any missed parts of the course will require additional payment to complete again.

IF WE ARE REQUIRED TO CANCEL COURSES, OUR LIABILITY WILL BE LIMITED TO A FULL REFUND OF THE COURSE FEES PAID, UNDER NO CIRCUMSTANCES WILL WE BE RESPONSIBLE FOR ANY FURTHER LOSS.

Data protection

On application a record is generated on the World Triathlon Hub for the course you have applied for, this is only shared with the course organiser and tutors within the World Triathlon data protection guidelines, [click here](#). Certification is granted through Sport Ireland Coaching who maintain a database of qualified coaches as do TI. An individual's status as a coach can be confirmed to a third party upon request.

Membership and Coaches insurance

Your membership includes professional liability up to €6.5 million and public liability insurance to cover you as a coach; during the course this will allow you to carry out the required coaching to complete your qualification and will cover you for your coaching going forward.*

Trainee coaches should not exceed the course coaching remit until they are certified. It is important to maintain your membership (club training membership as a minimum) to ensure this cover remains in place.

*coaches must hold 'club training membership' in the current year of coaching. The person you are coaching must hold full TI membership for the current year. Coaching is not your main source of income (if coaching is your main source of income, you must ensure that you carry your own sufficient insurance