Board of Directors' Meeting Six
Minutes
20th October 2021
Venue: Zoom
Time: 19.00-21.15

Ref	Action	Actions Arising	Due Date
1	**Opening Remarks** Present: BOARD: Alan Ryan (AR), Bernard Hanratty (BH), David McNally (DMN), Anna Deegan (AD), Darragh Rea (DR). STAFF: Darren Coombes (DC), Linda O'Connor (LC).		
2	**Apologies** Conor MacGuinness (CMG), Emma Killian (EK), Mark Farquhar (MF), Maxine Strain (MS).		
3	**Declarations of Interest** There were no declarations of interest.		
4	**Approval of Minutes** Board approved the July minutes. Board recommended anonymizing the public minutes and focusing on business conducted. Board approved the September minutes.	Action: Executive to anonymise public minutes and focus on business conducted.	Nov 2021

4.1	**Matters Arising** The Board discussed the items below: Action Item 33 - Discussion on the relationship between Triathlon Ireland (TI) and LSPs. It was agreed to action a more collaborative approach between both and a number of innovative proposals were discussed. All were happy with the proposals as long as the outcome would be successful and effective i.e. growth in number of new joiners. Action Item 25 - Motion put forward by Midlands TC at AGM was to consider introducing a reduced rate Family Membership. The Executive investigated this and came to a conclusion.	Action: Executive to revert to Midlands TC on outcome of Family Membership.	Nov 2021
5	**Standing Updates**		
5.1	**Executive Report** The report was taken as read and sent in advance. DC had a brief update as follows; • Sport Ireland 2022 Budget and Resilience Fund application: The 2022 Core Budget was submitted the previous week. The Sport Ireland 2021 Covid Grant Schemes were released with a very tight submission date. DC gave an update on how many clubs had applied and funding requests from both the NGB and clubs.		

	• High Performance Update: DC briefed the Board that the High Performance Director would be leaving TI at the end of the week and that DC was working with the High Performance Committee (HPC) on recruitment of a new Performance Director. The recruitment process should begin very shortly. The Board expressed their appreciation of Stephen Delaney's contribution to the sport and wished him all the best. DC briefed the Board that Sport Ireland were moving to multi-annual funding for High Performance for 3 years (2022-2024). He welcomed this approach and hopes it will get extended to Core also. • DC advised that the HPC should elect its own chair. DC also advised that a Board Liaison is required for the HPC. Board consensus is that one of the directors is the most suitable candidate for Board Liaison as high performance was included in his skillset. It was agreed that he would be approached in the first instance to consider the role of Board Liaison and then progress could be made regarding the chair role. • TI will be part of a high performance culture review led by Sport Ireland. It was agreed that the HP framework needs to be reviewed to ensure it is fit for purpose. The expertise of the HPC should be utilised in this regard. • Midlife Women's Coaching Programme: DC briefed the Board on the Midlife Women's coaching course which was initiated and is currently being led by our WIS maternity leave cover Ailbhe Carroll. The course is being delivered in partnership with 3 other NGBs - Swim Ireland, Cycling Ireland and Athletics Ireland. There are currently 65 coaches registered. Sport Ireland have expressed their interest in the programme and have asked TI to submit a funding application.	Action: Appointment of Board liaison to HPC	Nov 2021

5.2 5.3 5.4	• Sponsorship: The directors asked for an update on sponsorship contracts. DC briefed them on the current position. One of the directors requested to be kept updated regarding the Junior Commissions (Youth Development). **Finance Report & Budget** LC provided the Board with a brief update on the financial report and August management accounts. She also provided a short update on the September management accounts. **Safeguarding Report** The Directors were briefed on the safeguarding report. No questions were raised. **Sport NI - Funding 2022 and Governance Sign-Off 2017-21** Funding 2022: DC provided an update on Sport NI's funding situation for 2022. Previously, Sport NI provided multi-annual funding for 4 years. They extended the terms in Year 5 (this year) and look set to extend again for one more year next year. The application will start in January. Governance: DC advised we have formally signed off on the Sport NI Governance Report card. All actions have been completed. DC acknowledged we have a good relationship with Sport NI from a governance perspective.	Action: Provide updates to the Board regarding the Junior Commissions (Youth Development).	Dec 2021

6.0	**Items for Discussion/Decision**		
6.1 **6.2** **6.3**	**World Triathlon Congress** DC advised the World Triathlon Congress was taking place that weekend virtually and there were 3 items to vote upon: 1. Vacancy on Women's Committee 2. Kosovo applying for membership as a new Member National Federation 3. Danish Federation proposal for an Election Oversight Committee. The Board discussed the items above and agreed on voting strategy. **TI Board Performance Management Process** The Directors were briefed on the Board Performance Management Process. The review from 2020 was circulated to give newly appointed Board members a sense of the questions asked in previous Board evaluations. The purpose of the evaluation is to take a step back and evaluate the Board's effectiveness. The evaluation is anonymised and provides an opportunity to challenge Board members. The Board is expected to conduct such a process under the Governance Code by both Sport Ireland and Sport NI and it is also provided for in the Board Terms of Reference. The aim is to roll it out at the end of January to be discussed at a Board meeting prior to the AGM. **Confirmation of 2022 AGM - 9th April, 2022**		

	DC reminded Board members that the date of the 2022 AGM has been scheduled for Saturday 9th April 2022.		
7 **7.1**	**AOCB** **Research on Commercial Coaching** The directors were briefed that research is continuing in respect of the above.		

Total Time 1 hour 55 mins

Board AR = Alan Ryan BH = Bernard Hanratty CMG = Conor MacGuinness DR = Darragh Rea EM = Emma Killian	**Board** cont'd AD = Anna Deegan MS = Maxine Strain MF = Mark Farquhar DMN = David McNally	**Staff** DC = Darren Coombes LC = Linda O'Connor