



TEMPLATE FOR CLUBS

(Volunteer / Leader of Junior Athletes)

Club LOGO can be inserted here instead:

Good management of volunteers will contribute to safe activities for children. Good management will also create an atmosphere where volunteers feel valued, are listened to and where issues can be dealt with quickly by systems already in place. The induction is to help a volunteer settle in as soon as possible. Induction should commence on the first day of joining and be completed as soon as is practicable.

Club Name	Club Address
Volunteer Name	Start Date
Volunteer Role	Phone number / Mobile Number

	Areas of Induction for New Volunteers (Club Instructor please initial when each one is completed) <i>*If the induction is carried out by one instructor/coach only and all on the same day, leave these columns blank and complete the signature section at the bottom of the form.</i>	Club Induction Instructors Initials *	Date Information given to new Volunteer
1	Explanation of volunteer induction		
2	Introduction to club members / coach/ colleagues		
3	I have completed, submitted and complied with the requirements of the TI New Leader Information Form 8		
4	I have received and agree to abide by Triathlon Ireland Code of Conduct as outlined in the TI Safeguarding Code for Young People.		
5	I have been informed and understand the Club structure and services pertaining to : <ul style="list-style-type: none"> • Club Insurance (as provided by TI or another) • Club health and safety policy • Club First Aid / Accident Procedures • Club Emergency & Fire Procedures • Club Risk Assessments 		
6	I am willing to be reviewed by the club on an annual basis		

For continual work with Young People please read/familiarise yourself with the following materials identified for the probationary period e.g, specific policies and/or procedures.

- TI Manual of Guidance
- ITU Rules of Triathlon

Club Official Name (Print)	Signature*	Date
I have received the above Club Volunteer Induction	Volunteer Signature	Date

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PLEASE RETURN THIS FORM TO CLUB CHILDREN's OFFICER OR CLUB SECRETARY (not Triathlon Ireland)