

Triathlon Ireland | COVID-19

Event Guidelines for Organisers

Version 1.2.1 Release Date: 17 July 2020

*Please ensure you are referring to the current version of this document.

These guidelines have been issued by Triathlon Ireland following the Government's publication of 'Roadmap for Reopening Society and Business'.

The contents of this document are currently only applicable to triathlon clubs in the Republic of Ireland and do not apply to Northern Ireland (NI). Triathlon Ireland is seeking assistance from Sport NI and the Northern Ireland Executive in order to create guidelines for our clubs in Northern Ireland.

These guidelines are applicable for the events taking place following phase four and their approval by the local councils, landowners etc. Triathlon Ireland is putting the health and safety of all athletes, volunteers, officials and organising committee staff, first. Within these guidelines you will find points that may be applied to any

event taking place immediately after a staged phase is lifted and so long as it is deemed appropriate by the Event Organising Committee (EOC), Triathlon Ireland, Government, HSE and the local councils.

The guidelines will be updated continuously according to the latest information from the Government, HSE, Sport Ireland, Sport NI and the ITU.

1. General

Covid-19 continues to cause significant challenges. The transition period following the outbreak will be long and the organisers of sports events will be asked to implement all possible measures for respecting the social distancing and hygiene requirements. Our sport will be affected and we need to look into ways of conducting races in a safer way for the participants, the event organising committee and the spectators. We need to be creative and adapt to new ideas which should be shared among the entire triathlon family for everyone's benefit.

Triathlon Ireland is following all the recommendations from the Irish Government, the Northern Ireland Executive, Sport Ireland, Sport NI and the European and International Triathlon Unions. The International Olympic Committee (IOC) has advised that during the evolving Covid-19 outbreak, effective protection of the health and safety of athletes must remain a priority. Under the IOC regulations, event organisers must ensure all athletes are covered by adequate measures to protect their health and that they have access to

prompt medical care while participating in the event. Event organisers must put in place preventive measures to stop the transmission of infection and put in place mitigation measures to minimise the risk of infection. Event organisers must ensure that any athlete or participant in an event on their territory who needs immediate medical care is given access to medical facilities.

2. Individual Responsibility

It is of foremost importance that any person who thinks they may be symptomatic should stay at home and not partake in Triathlon activity until cleared to do so by a Public Health Care Official.

Triathlon Ireland have issued recommendations in accordance with the measures to reduce the general risk of transmission from acute respiratory infections listed below:

→ Participants should aim to keep at least two metres distance from other people.

- Frequent hand washing by participants using soap and hot water or alcohol-based (at least 65–70%) hand rub for 20 seconds.
- Avoid shaking hands or hugging.
- Avoid touching their own mouth, nose or eyes.
- Anyone who feels unwell (i.e. fever, cough) should stay at home.

→ As a general reminder, it is also important that every athlete, coach and team official is aware of the indications found in this document about the procedures to reduce potential infections.

→ Washing hands and social distancing are the most important measures to avoid the transmission of harmful germs and to prevent illness.

3. Roadmap for Return to Triathlon

Events and participants will be expected to fully comply with Government regulations.

Core concepts for us all are:

- Maintain handwashing and respiratory hygiene;
- Keep 2 metres distance from other people;
- Be hyper-alert to, and isolate if you have symptoms-including flu like symptoms;
- Reduce close contacts and duration of contact with people outside our house holds (have a micro community);
- Access advice and support for mental wellbeing and resilience;

As a triathlon community:

- Follow public health advice;
- Keep informed about disease in Ireland;
- Support vulnerable people and maintain solidarity in your community;
- Support healthcare workers and the HSE;
- Accept that measures can only be lifted in a slow manner and may need to be reintroduced if infection rate increases.

phase three – 29TH June

Activity

- Triathlon Events can resume with 200 participants
- Limitations are placed on the numbers of spectators and where social distancing can be maintained.

User Travel Activity

Travel outside your region

Basis under Government Roadmap for Reopening Society and Business

- Public Health Measures
- Group Exercise

Social Distancing

Yes

phase four – Provisionally 10TH August

Activity

- Triathlon Events can resume with 500 participants
- Spectators can begin to attend live sporting events only in accordance with both indoor and outdoor number restrictions and where social distancing can be complied with.

User Travel Activity

Travel outside your region

Basis under Government Roadmap for Reopening Society and Business

- Public Health Measures
- Group Exercise

Social Distancing

Yes

4. Risk Assessment and Mitigation Checklist

Triathlon Ireland strongly recommends that each event organising committee assesses their event using the Triathlon Ireland Event Management and Safety Plan. This template allows you to

individually assess each area for your event and what you can offer based on your venue. Triathlon Ireland strongly advises the EOCs not to perform the risk assessment alone; do it in cooperation

with all relevant stakeholders including local councils, Garda, Medical Provider, Water Safety team and Technical Officials.

5. Participants' Health Screening

Athletes racing in a triathlon event must monitor their health status continuously (including taking their temperature and monitoring for any symptoms) from 14 days before the event.

You will need to self-isolate:

- if you have symptoms of coronavirus;
- before you get tested for coronavirus;
- while you wait for test results;
- if you have had a positive test result for coronavirus;
- if you have any cold or flu-like symptoms, such as sore

- throat, runny nose, blocked nose, cough or wheezing;
- if you arrive in Ireland from any other country - this includes Irish citizens coming home;
- In contact with an infected person or potentially infected person in the 14 days immediately prior.

6. Use Of Mask/Mouth-Nose Face Covering And Rubber/Disposable Gloves

→ Triathlon Ireland strongly recommends the use of masks/mouth-nose face covering and rubber/disposable gloves by volunteers, officials and other accredited clients that are in contact with athletes (e.g. registration, transition zone, start area, post finish area).

→ Athletes are advised to wear masks/mouth-nose face covering and rubber/disposable gloves during any non-competition activity (e.g. registration, race package distribution/race package pick up).

→ Please be reminded when wearing rubber/disposable gloves and masks/mouth-nose face covering you still need to disinfect. The EOC must communicate to everyone the proper use of masks/mouth-nose face covering and rubber/disposable gloves.

→ The EOC is only responsible for providing masks/mouth-nose face covering and rubber/ disposable gloves to its volunteers and along with a contingency amount for medical needs. All other accredited clients must bring their own equipment.

7. Medical Provisions and Recommendations to the Event Organisers

→ Soap and water or alcohol-based hand sanitisers and tissues should be accessible in all common areas.

→ Towels are for single-use only.

→ Isolate persons who become ill or are suspected to be ill while at the event.

→ The medical staff attending persons who are ill should wear a mask and rubber/disposable gloves, and dispose of them immediately after contact and cleanse thoroughly afterwards.

→ Predetermine emergency contacts with the medical provider.

8. Risk Communication and Awareness

→ It is important that all the COVID-19 provisions in place are communicated clearly to all participants and spectators in advance through social media, websites and through all communication channels.

→ Display COVID-19 health advisories at-venue and in all possible venue facilities and access routes, reminding everyone and encouraging to maintain high levels of personal hygiene, including advice on hand washing, and minimising physical contact.

→ Have ample signage placed in key areas of venue encouraging physical distancing

- Add markings to the ground around potentially crowded areas to encourage people to spread out;
- Provide educational signage and ground markings for physical distancing in all areas where spectators may congregate.

→ Coordination with major social media sites like Twitter and Facebook, Instagram should be set up so that

messaging can be coordinated with, and assisted by, those platforms.

→ Have the race announcer make announcements periodically to remind spectators about guidelines and government regulation.

→ Consider offering live athletes results tracking and/or live video stream to YouTube or other internet streaming services to encourage spectators to watch and track athletes from home.

9. Participants' Conduct

The following measures are recommended to be in place:

- Physical (at least 2 metres) separation of athletes, officials, spectators and volunteers.
- Athletes are advised to wear masks/mouth-nose face covering and rubber/disposable nitrile gloves during any non-competition activity.
- Please be reminded when wearing rubber/disposable gloves and masks/mouth-nose face covering you still need to disinfect. The EOC must communicate to

everyone the proper use of masks/mouth-nose face covering and rubber/disposable gloves.

- Sharing of equipment should be prohibited, in particular ensuring that water bottles and cups are not shared.
- Anyone due to participate in the event who is feeling ill should not come to the venue.
- Ensure everyone is briefed through EOC website, social media platforms and race briefings on the protocols, for infection prevention and control measures.

→ Detailed contact details of each participant must be available to the organising committee.

- Inform High Risk Groups involved with the event of the possibility for serious consequences in case of contamination and recommending them to take preventive measures or even not-participating.

10. Venue Facilities

- All working spaces and provided facilities must be organised in a way that social distancing is respected.
- At the entrance of each tent/room, alcohol-based hand sanitisers must be available.
- Provide disinfectant wipes and advise venue cleaning staff to disinfect door handles, toilet handles, bathroom faucet handles, etc. in all areas several times per day.
- The following recommendations should be in place for Portable toilets:
 - Provide ample sanitisation options

- like hand wipes, sinks, or hand sanitiser immediately outside each portable toilet cluster;
- Increase the number of portable toilets to lower the ratio of athletes per portable toilet;
- Increase the physical footprint by adding some space between portable toilet to encourage socially distancing in lines;
- Consider additional signage to support physical distancing;
- Marking out 2 metre markers to distance within the line;
- Schedule additional cleaning or continue to sanitize throughout the event day.

- Room doors must remain open if possible and if not should be managed by volunteers for not allowing the different participants touching the door handles.
- Bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in all rooms must be provided.

11. Registration

- Recommendation to conduct registrations online in advance of the event and do not allow for race day registration.
- If the race organisers allows race day registration:
 - Restrict the number of people inside the registration area. Those

- with access must be limited to the absolute minimum and social distancing in relation to available venue area space must be considered when determining the numbers;
- For any case that persons are not following the established prevention procedures around

- the Covid-19, they will be asked to leave the venue;
- Ensure Registration Staff and Volunteers have Personal Protective Equipment available to wear and that no person is checking membership cards or one day memberships without protective gloves and masks.

Race Pack Distribution

Race package composition:

- All health measures must be in place for the preparation of the race packages.
- Timing chips and velcros must be disinfected according to the recommendation from the manufacturers.
- Ensure your timing provider has safety measures in place to ensure social distancing and issue of timing equipment.
- Athletes should provide their own masks/mouth-nose face covering, disinfectant wipes and rubber/disposable gloves if willing to use them.
- Only competition-essential materials should be included inside the race package (e.g no promo materials) whilst reducing packaging as much as possible.
- The EOC must establish registration times in specific time slots according to numerical or alphabetical order of the athletes'. The time slot must be calculated according to the size of the registration tent/room, the number of athletes and the number of registration slot.
- A distance of 2metres between athletes must be respected inside the race pack pickup tent/room and at the waiting area outside the tent/room. The spacing must be marked on the floor by the organising committee. The maximum number of athletes (keeping to the 2 metre distance) should be predetermined/communicated in the tent/room (based on its size).
- All volunteers managing the registration tent are strongly recommended to wear masks/ mouth-nose face covering and rubber/disposable gloves.
- Athletes are advised to wear masks/ mouth-nose face covering and rubber/disposable gloves during the race pack pickup process.
- Sanitisers must be available at the entrance of the room.

Bag Drop-Off/Collection

- Volunteers are strongly recommended to wear a mask and rubber/disposable gloves.
- A distance of 2metres between athletes must be respected inside the tent/room and at the waiting area outside the tent/room. Where possible the spacing should be marked on the floor by the organising committee. The maximum number of athletes (keeping to the 2 metre distance) should be predetermined/communicated in the tent/room (based on its size).
- The athlete leaves the identified bag on the corresponding spot.
- The athlete must anticipate delays as they may encounter queues.
- For collection you must show your bib number and the volunteers will deposit it on the table.
- There will be delivery and collection times for the bag for each range of bib numbers.
- Athletes are advised to wear masks/ mouth-nose face covering and rubber/disposable gloves during the bag drop-off process.

12. Staffing/Volunteers

- The social gathering of the EOC team and its volunteers must be kept to an absolute minimum.
- All volunteer training sessions should take place via online platforms or on site while respecting social distancing.
- The number of volunteers must be reviewed and kept down to the absolute necessary. Could volunteer sessions be staggered?
- Ensure Staff/Volunteers are educated on social distancing protocols.

13. Spectators (Phase 4)

Spectators should follow the social distancing rules that are requested by the HSE:

- Social distancing should be respected in all the areas where spectators are located. In this regard, the EOC is recommended to create a venue layout where the event can be viewed from multiple locations.
- All the flows within the venue should be one-directional.
- If seating is available, a 2m distance between the seats should be planned.

14. Media Services

- Accredited media representatives must be limited, taking into account social distancing and the available space.
- The wearing of masks/mouth-nose face covering and rubber/disposable gloves when interacting with people is strongly recommended to be enforced.

15. Technical Official

- Triathlon Ireland will review and if possible optimise the size of the technical officials' team and number of staff traveling to an event.
- Accommodation arrangements should consider the social distance and Triathlon Ireland will prefer arranging single occupancy where possible.

16. Athlete Briefing

The EOC should look into ways of conducting the race briefings electronically, so as to reduce pre-race social interaction.

Athlete Briefing:

- All race information must be provided to the athletes online prior to the event date.
- Record the briefing and distribute via email, you tube, social media platforms and any other forms of online communication method.
- All guidelines should be communicated to the athletes including normal event policies and procedures, when to arrive at the venue depending on assigned race start times, changes to event based on physical distancing and increased hygiene measures, courses, rules, etc.
- EOC should create an online Q&A forum for athletes to have the opportunity to contribute questions or feedback online.

17. Transition Zone Check In/Out

- The technical officials and volunteers involved in the process are strongly recommended to wear masks/mouth-nose face covering and rubber/disposable gloves.
- All processes must be simplified and kept to the minimum with the goal that athletes are spending as little time as possible at the venue.
- The EOC must establish transition check-in times in specific time slots according to numerical order of the athletes' last number.
- The time slot must be calculated according to the size of the transition zone, the number of athletes and the number of check-in gates.
- The distance of 2m between athletes must be respected at the waiting area outside the transition zone.
- All the equipment checks must be carried out as visual checks.
- The officials may need to do a physical check. In this case, sanitary wipes will be available to athletes for wiping down equipment after officials have checked the equipment.
- Athletes are advised to wear masks/mouth-nose face covering and rubber/disposable gloves during the check-in procedure.

18. Competition

Event Format

- Only non-drafting events should be organised for the Age Group athletes.

Start

- It is recommended that all events implement a rolling start system in specific start waves with the provision of a waiting area for the athletes respecting the 2m social distancing. The queue to swim

start should be a single channel similar to an airport check in.

- The start order should be determined from the organiser and all waiting athletes must be advised to stay away from the start area until the time of their rolling start wave.
- Exact time intervals will need to be given to all athletes and athletes are not allowed to line up outside of these times.

Transition Zone

- It is recommended that the organiser provides each athlete a minimum of 2 metres space in the transition.
- Athletes should be allowed to keep their race equipment at their transition spot.

Bike

- For all events, only non-drafting race formats should be used.
- Overtaking must be at least 2 metres.
- The EOC will provide the best possible athletes' distribution on the bike course.

Run

- It is recommended to create courses that are loops by avoiding out and back sections and with as few laps as possible.
- The athletes are recommended to avoid running directly behind another athlete at a distance less than 4metres. If the distance is less, it is recommended to be either at a 45-degree angle or alongside the other athlete and avoid facing each other.

Aid Stations

- All volunteers are strongly recommended to wear masks/ mouth-nose face covering and rubber/disposable gloves.
- The aid stations on the bike course should be operated according to the existing plans.
- All aid stations on the run course must operate on a self-servicing base.

- A different team of volunteers must be allocated serving the athletes and a different team for collecting the used bottles/equipment
- For standard-distance events and shorter, only water should be provided.
- For any other distance, only food in packaging should be provided. Volunteers should wear single use gloves when handling packages.
- An athlete should not be in position to touch anything else on the aid station serving table than that he/she has selected.

Penalty Box Area

- No penalty box will be in place for sanction events.
- Timing penalties will be applied to the athletes overall time at the end of the race.

Mixed Relay Exchange Zone

- A line must be drawn within the exchanging area. When the finishing athlete passes this line, the next athlete from the same team starts without any physical contact.
- Adjacent corridors must be provided for incoming and outgoing athletes.

Finish Area

- The finish chute must be split into 2 metres wide finishing lanes to prevent the athletes from coming closer than this distance.

- Medalist photo at the post-finish area is not allowed.
- Following the finish, all athletes must be directed to an open space where they can have access to recovery drinks and food. Multiple stations should be provided within this space for distribution of these supplies.
- All recovery stations must be self-served. If not, a transparent panel must isolate the athlete from the volunteer.
- Food provided must be individually factory wrapped.
- Proper food hygiene practices must be followed.
- The medical tent should be attached to that location.
- Athletes must avoid lying or sitting down at the finish (without any medical need/ problems). A minimum number of volunteers will be available to support the athletes and make sure that the athletes are not congregating at the post finish area. These volunteers must wear rubber/disposable gloves and masks/mouth-nose face covering.
- Ensure your timing provider has safety measures in place to ensure social distancing and safe return of timing equipment.

19. Competition Jury Hearing

- The hearing of the Competition Jury, if required, should take place in a location where social distancing is respected.
- All members of the Competition Jury must keep 2metres distance from each other and the persons attending the hearing.

21. Junior Events

- Social distance guidelines and rules as above.
- Additional volunteers for corralling juniors at end of race.
- Ensure parents are at finish line to collect.
- Ensure race information is sent out to parents in advance of event.

20. Medal Ceremonies/Prize Giving

- Medal ceremony must be cancelled for 2020.
- Any prize giving should be completed electronically or by post.

- Review benefits of manual timing over chip.