



Board Position: Munster Regional Representative

Introduction

The last eight years have seen great progress for the sport of Triathlon in Ireland at all levels. The significant change and growth brings with it many challenges. The Triathlon Ireland Board is responsible for ensuring the strategic future of the organisation and its response to this growth, and development into the future.

Important Information

- The Board members of Triathlon Ireland are required to act first and foremost in the best interests of Triathlon Ireland and the sport nationally at all times, regardless of any regional or club affiliation. A conflict of interest policy and register is maintained.
- Positions of the Triathlon Ireland board require a reasonable time commitment, and this is estimated to be in order of approximately 2-3 hrs/week on average. In addition, the Board will meet 8-10 times per year. These will be held in various locations in The Republic and in Northern Ireland on a rotating basis, in consideration of where the board members are based.
- The Triathlon Ireland CEO will distribute an agenda and board papers in advance of each board meeting, which will include a monthly financial report against the annual budget, and a monthly progress report against the Triathlon Ireland Strategic Plan. This is done to ensure meetings are effective and time efficient.
- Triathlon Ireland maintains Directors and Officers Insurance for the protection of its board members and staff.
- There is no honorarium paid to any Triathlon Ireland board member, however all reasonable expenses (eg mileage and subsistence) associated with board positions will be reimbursed. In instances where board members are required to travel overnight, accommodation will be provided.

Vacancy

There is a vacancy at Board level for a Munster Regional Representative. The Board will consider applications from individuals with a good understanding of the sport in the region. The Board may, at its discretion, conduct a competitive selection process before appointing the successful candidate as a co-opted member of the Board. See position description and nomination form below. If any potential candidate would like to discuss the position in more detail, please contact the TI Office on (01) 274 1032 or email hr@triathlonireland.com.

Regional Director : Munster

The Regional Representatives on the Board of Triathlon Ireland play a key role in ensuring the Board considers the sport at a regional level when making policy and decisions in the best interests of the sport nationally . The post holder will be required to possess a good knowledge and understanding of the sport in the region that s/he is from.

Reports to:	The Triathlon Ireland Board
Direct reports:	None
Primary function:	To contribute to the Board and co-ordinate the future direction of the organisation
Key Functions	

Strategy and Planning:

Work with the Triathlon Ireland board and CEO to set future direction of the organisation in the following areas (but not limited to):

- Organisational Strategy
- Corporate Governance and Compliance
- Risk Management of the organisation
- Growth and Development of the sport
- High Performance Excellence
- Age group and domestic racing
- Sponsorship and commercial activities
- Funding and other sporting bodies
- Developing the profile of triathlon in Ireland

Organisational Policy:

Work with the Triathlon Ireland board and CEO, develop organisational policy for the smooth internal running of the organisation, including:

- Membership Structures and Servicing
- Events and Race Management Policy
- Finance & Audit Policy
- Anti-Doping, Child Protection and Risk Management Policy
- Consultation and communication

Performance Management

Ensure the performance of Triathlon Ireland by monitoring:

- The performance of the TI CEO;
- The achievement of key objectives within the strategic plan;
- The financial performance of the organisation; and
- The accountability to the membership for the effective development of the sport and the performance of the Association.

Required Skills/Attributes

High level interpersonal and communication skills

Relevant Professional Experience outside the sport of triathlon

A thorough knowledge of the sport of triathlon in the particular region



Board Nomination Form

Nominee Details

NAME: _____

ADDRESS: _____

MOBILE PHONE NO: _____ EMAIL ADDRESS _____

Membership Number: _____

(all nominees must be current members of TI)

I have read the "Information and Job Descriptions: Triathlon Ireland Board of Management 2016" document and wish to nominate for the board as follows:

POSITION NOMINATED FOR: **Munster Regional Representative**

- **Please attach a 1-2 page summary of your skills and experience relevant to the role and supporting statement detailing your motivation for applying for the role to this nomination form.**

SIGNATURE: _____ Dated: _____

Email applicaitons to hr@triathlonireland.com