



2020 Post Primary Schools Championships

BID DOCUMENT

National Schools Championship Overview

In 2019, More than 75 of the country's best teenage triathletes raced for glory at the National Post Primary Schools Championships in Clarinbridge, Galway.

Triathlon Ireland Objectives

- Host a safe and fair event.
- Develop a high quality event in Ireland.
- Foster a friendly and competitive spirit amongst athletes in their respective age groups.
- Allow for easy accessibility to quality racing for athletes nationwide.
- Provide a spectator friendly environment to inspire the audience.
- Inclusive

Benefits to a hosting the Post Primary Schools Championships ^[1/2]



Insurance

Robust Public liability insurance up to €6,500.000/£10,000.000.
This applies to all sanctioned events.

Income

Host club will retain all entry fees

Triathlon Ireland will also pay a grant to the host club on successful completion of the event of €1,000

Sponsorship

The local organising committee (LOC) must share advertising space on the field of play and on-site branding with Triathlon Ireland along with its sponsors inclusive of finish shoot and transition area.

The category exclusivity of Triathlon Ireland's title sponsor or series sponsor cannot be infringed upon. Triathlon Ireland will work with the local organising committee where additional sponsorship is obtained locally providing no conflict of interest exists between any parties.

Age Categories

Category	Swim	Cycle	Run
Minor - Born 2007	200m	6km	2km
Junior - Born 2006	300m	8km	2.5km
Intermediate - Born 2004/2005	400m	10km	3km
Senior - Born 2002/2003	400m	12km	3.5km

Prizes

Medals will be supplied by Triathlon Ireland

Prizes after third place in any category and the provision of “Spot” prizes are at the discretion of the race organiser.

The prize value in each category shall be equal for male and female.

Overall Prizes

Award	Overall 1st Male	2nd Male	3rd Male
Award	Overall 1st Female	2nd Female	3rd Female

Team Prize

School	1st Place	2nd Place	3rd Place
Team made up of top male and female in each of the 4 age categories.	A Trophy will be awarded to winning team with the lowest combined finishing score.	A second place prize shall be awarded to the 2nd lowest combined finishing score.	A third place prize shall be awarded where to the 3rd lowest combined finishing score

Event Criteria

A club must be able to provide a minimum amount of marshalls and volunteers to safely run the event. The exact amount of marshalls and volunteers will be given once a venue has been identified and an event and safety plan has been completed. Only after the this will a decision be made if the club can host the event.

Venue: The host club must have access to or provide the following:

- a minimum of a 25 metre pool with at least 5 lanes.
- an area for registration and presentation
- changing and toilet facilities

Bike: A closed road section or area for the minor and junior age categories and a safe open road bike course for the intermediate and senior age categories. The surface cannot be grass. A hard gravel or tarmac surface is preferred.

- A transition area capable of holding 200 bikes.
- The run section can be run on a looped or out and back course and can be grass, hard gravel or tarmac surface.
- Medical Room.

Race Delivery

Must be an affiliated club or organisation for 2020 before the event will be published.

The event and safety plan must be received a minimum three months prior to the event. Triathlon Ireland will provide the Children's event management and safety plan template which must be used for all events.

The local organising committee should communicate effectively with Triathlon Ireland on a regular basis.

All events will be required to comply with Triathlon Ireland's Clean Sport policy and provide the necessary information for testing at their event.

Results & Timing

Results must be returned to Triathlon Ireland in the format provided within 48 hours.

Safeguarding Requirements

Junior events will need to comply with the following Safeguarding requirements:

1. Appoint a qualified Designated Person ([Garda vetted/Access NI](#) through TI, signed TI code of conduct, completed [Safeguard 1 course/ Safeguarding Children and Young People in Sport](#)). The name and contact number of this person should be made available on the day.

The Childrens Event Management & Safety Plan to be approved by Triathlon Ireland National Children's Officer 30 days prior to the event.

2. Complete the Safeguarding section of the Junior Event Management Plan which includes:

a) Safeguard Risk Assessment

b) Volunteers:

Sufficient number of volunteers to have one fully qualified junior leader/coach supervising each section (start, swim, bike, run, transitions, finish, changing area etc.) of the race and the volunteers in that section.

Sufficient volunteers so that juniors are never out of sight of a marshall..

c) Medical cover

d) Handover protocol at the finish - handing juniors back to parent/guardian.

e) Managing photography at the event and photography guidelines distribution.

Registration System

Using the Triathlon Ireland entry system will be favoured.

Capturing the name of the athletes school will be mandatory upon registration.

Benefits of the Triathlon Ireland Entry System:

Race entry fees can be transferred to you prior to the event

Triathlon Ireland handle all customer service in relation to any queries, refunds etc

No sign on sheets required for your event, saving a huge amount of time

Competitors can only enter the race if they meet the minimum age requirements.

Discount codes

Refunds available and ability to set and display a refund policy

Multiple race admin access to the event

Allows to advertise purchase of merchandise

Allows Athlete to see race schedule

Payments can be made with all major credit/debit cards credit.

Track payments and manage refunds all in one place.

Access to reporting and analytics.

Greater convenience for competitors as they can now locate 8 races on the calendar and purchase them in one location.

Technical Officials

Highly qualified and experienced technical officials guaranteed. Technical Officials are qualified through Triathlon Ireland's internal programme based on the International Triathlon Union's training and rules.

Technical Delegate and Referee will be appointed to all events.

Number of additional Technical Officials appointed will be dependent on expected entries, race distance and as the Technical Committee advise.

Motorcycle Officials

Triathlon Ireland trained motorcycle officials to ensure the highest quality and safety measures are employed at all DS events.

Number of Motorcycle Officials appointed will be dependent on expected entries, race distance and as Technical Committee advise.

The Bid Process

Bid Submissions must be made electronically via the link provided.

[Click Here to Begin the Submission Process](#)

Please ensure you can meet all requirements of this bid document before bidding.

Bid Evaluation:

Bids will be assessed and evaluated based on the following criteria:

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|---|---|
| a) Geographical location and the number of events in the region | g) Previous Technical Official Reports |
| b) Time of the season | h) Capacity of the event |
| c) Event Date | i) Use of Triathlon Ireland recommended timing company |
| d) Entry fee for event | j) Marketing & Communications - easy accessibility of information for competitors |
| e) Experience of the local organising committee | k) Quality of spectator experience |
| f) Quality of the bid application | l) Course design |

Successful Applications

If you are successful in being appointed a Triathlon Ireland Major event status, Triathlon Ireland will provide the following for your event:

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| A clear Championship host contract outlining roles and responsibilities of both parties | Appointment of a suitably qualified technical officiating team |
| Event support before, during and after your event | Enhanced event marketing including social media and online reports via the Triathlon Ireland website |
| Triathlon Ireland branding to enhance the look and feel of your event, including barrier scrim, flags and inflatable gantries, logos etc | Photography/Videography |
| Event attendance by staff and/or Board Members | |

Disclaimer. All information contained within this document is correct at the time of publication, but is subject to change pending 2019 season review.