Recruitment Reference Form 9

CONFIDENTIAL

This form can be used as a telephone reference or used as a written reference.

The following person: _____ (list name) has expressed an interest in working with Triathlon Ireland as _____ (list position).

If you are happy to complete this reference, any information will be treated with due confidentiality and in accordance with relevant legislation and guidance. Information will only be shared with the person conducting the assessment of the candidate's suitability for the post, if he/she is offered the position. We appreciate you being extremely candid, open and honest in your evaluation.

1. How long and in what capacity have you known this person? Years Months

2. What attributes does this person have that would make them suited to this work?

3. Please rate this person on the following (*tick one box for each statement*)

	Poor	Average	Good	Very Good	Excellent
Responsibility					
Maturity					
Self-motivation					
Can motivate others					
Energy					
Trustworthiness					
Reliability					

4. **This post involves substantial access to young people**.
As an organisation committed to the welfare and protection of young people, we are anxious to know if you have any reason at all to be concerned about this applicant being in contact with children and young people
Yes **No** (*If you answer yes, we will contact you in confidence).*

REFEREE

Name	Signature	Date
Name of Club/Organisation	Position in organisation	Length of time in organisation

TI AUTHORISED PERSON CONDUCTING REFERENCE CHECK *(Official Use only)*

Name	Signature	Date	Time
Name of Club/Organisation	Position in organisation		